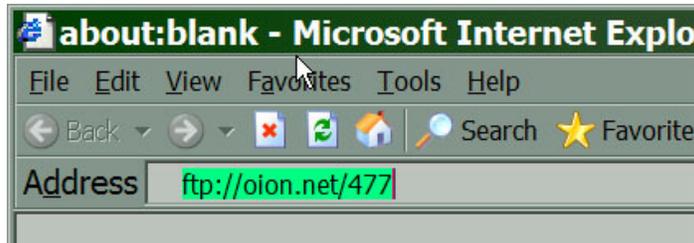# 477: Using Internet Explorer for Basic FTP

The following is a tutorial on how to access an anonymous FTP folder on my domain to upload* your papers; unlike the Wiki, this method is private, and unlike e-mail, this does not clutter anyone's inbox. I am the only one with full permissions to the FTP, so I will store the files elsewhere for the 577 class after deadlines. This method using Internet Explorer is the simplest and behaves similarly to Windows Explorer.
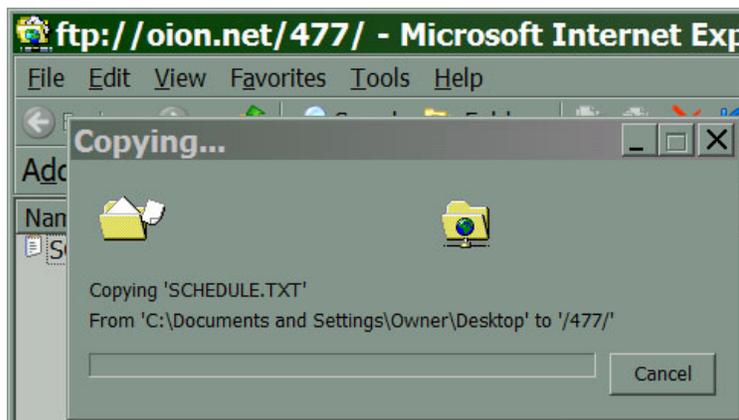
Document notes
Please name your files in the following patterns: ROUGH-firstname.lastname.doc, 2DRAFT-firstname.lastname.doc, FINAL-firstname.lastname.doc.

-Thia (2006)

1. Open Internet Explorer and type ftp://oion.net/477 into the address bar; press Enter.

2. The Internet Explorer window will look like a folder in Windows Explorer. You may drag-n-drop or copy/paste files into the 477 folder.

3. * Please be aware that you can ONLY upload files. You cannot *rename, delete, overwrite, view,* or *download* any files from the 477 folder. Be sure that the file you upload is the one you want to upload! If you made an error, just upload with a new file name that is obvious, e.g. "ROUGH-firstname.lastname-USE-THIS.doc", or [e-mail](mailto:) me.